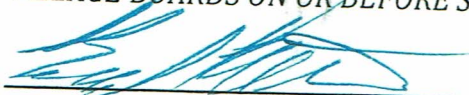


VILLAGE of PALISADES
BOARD OF ALDERMEN AGENDA
REGULAR MEETING
TUESDAY, DECEMBER 10TH, 2019 at 6:30 P.M.
PALISADES COMMUNITY CENTER
(THE PUBLIC IS ALWAYS WELCOME)

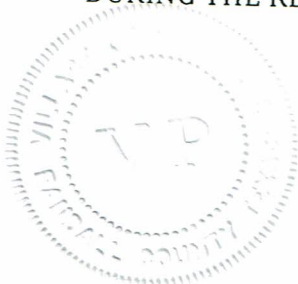
1. CALL TO ORDER:
2. QUORUM CHECK:
3. READING & APPROVAL OF PRIOR SPECIAL MEETING & REGULAR MEETING MINUTES:
4. TREASURER'S REPORT: (CAROLYN LARUE)
5. P.V.F.D. REPORT: (CHIEF DENNIS MASSEY)
6. POLICE REPORT:
7. PERMIT CLERK'S REPORT (DALE CONNER)
8. FLOODPLAIN ADMINISTRATOR REPORT: (DAVID LARUE)
9. **New Business: (discussion and possible action)**
 - Discuss and possible action regarding the land in between the Fire Station and 116 Brentwood Road.
 - Discuss and possible action to grant utility easement from the Community Center water well, across 114 Brentwood Road (Fire Station), to serve as the water well for 116 Brentwood Road.
 - Discuss incorporating the Village of Palisades Volunteer Fire Department into the framework of the local government.
 - Finalizing the Hazard Mitigation Plan with PRPC and submit it to the Texas Division of Emergency Management for review. Adoption made by the Board in February.
10. **Old Business: (discussion and possible action)**
11. VILLAGE OF PALISADES RESIDENTS' REQUESTS & COMMENTS:
12. MAYOR'S REPORT:
13. COMMENTS FROM BOARD:
14. ADJOURNMENT:

I CERTIFY THAT THE ABOVE VILLAGE MEETING'S AGENDA WAS POSTED AT THE VILLAGE BOARDS ON OR BEFORE SATURDAY DECEMBER 7TH, 2019 AT 6:30 P.M.



BRAD KIEWIET, MAYOR

THE VILLAGE BOARD RESERVES THE RIGHT TO RECESS INTO EXECUTIVE SESSION DURING THE REGULAR MEETING WHENEVER NECESSARY.



VILLAGE OF PALISADES
REGULAR MONTHLY MEETING

Tuesday, December 10, 2019

6:30 p.m.

Palisades Volunteer Fire Department

Mayor, Brad Kiewiet called the meeting to order at 6:32 p.m.

Alderwoman/men present were: Sherry Simms-Fleming, Dale Conner, Ron Driver, Dave LaRue, and Ron Welshans.

The prior meeting's minutes from November 12, 2019 meeting were read/reviewed by the Board. Alderman, Dave LaRue made a motion to approve the minutes as read. Alderman, Ron Driver seconded the motion. No one opposed.

Treasurer, Carolyn LaRue was absent from the meeting. Alderman, Dave LaRue gave the Treasurer's report for her. He stated that the Village had total assets of \$6,057.96 as of November due to prior \$15,000 transfer to a new saving's account last month. He said that ordinary income included \$213.77 from property tax collections, \$100.00 permit income, road repair donation of \$40.00 and \$100.00 from the Community Center for a total of \$453.77.

He stated that total ordinary expenses for the Village were \$4,891.03 as of November 2019 and included \$134.26 for the safety lighting and maintenance at the gate, \$336.10 for the Fall clean-up and trash expense, \$4,267.90 to TML for insurance, and \$152.77 for utilities at the Community center. He said that net income for the Village was at -19,437.26 at the end of November.

Alderman, Dale Conner made a motion to approve the Treasurer's report for November 2019 as given. Alderman, Ron Welshans seconded the motion. No one opposed.

Fire Chief, Dennis Massey was late to the meeting (not there yet) so no P.V.F.D. report was given at that time.

Palisades officer, Beau Fletcher reported that he had several dog complaints for the month of November, but otherwise the Village was quiet. He informed residents that it was "the Holidays" and that they have had several porch pirates in Randall County already so if residents had packages they were expecting to keep an eye out for them or have a neighbor keep them safe for you until home.

Alderman, Dale Conner gave the Permit Clerk's report. He stated that he had given permits to Vickie Schultz for a roof (\$50.00), Phil Boothe for septic pump (\$25.00), and Ron Driver for a new fence (25.00) for a total income of \$100.00 on permits for November 2019.

Alderman, Dave LaRue gave the Floodplain Administrator's report. He said that he had two phone calls but no paperwork generated in November.

New Business

(1) Mayor, Brad Kiewiet introduced Casey Matthews, a realtor from Lusso Realty, LLC who is representing Linda and Richard Sherrod in the sale of their current home of 31 years at 116 Brentwood Rd. in the Village of Palisades. She stated that Linda and Richard purchased the property on November 10, 1988 with the understanding that the property line on the Southwest side of the property included the boundary between their retaining wall and the unfinished chain link fence surrounding the property. She stated that they had done extensive research and have not found a prior survey on the property.
*****Please refer to booklet handout from Casey Matthews*****

Casey Matthews stated that in December of 2006 an application was submitted to Amarillo Environmental Health Department to

install an on-site sewer facility at 116 Brentwood Rd. (the Sherrod's property). During the Sanitarian and installer's permit process and then a survey completed by Hagar, Brown, and Dorsey, LLC-it was found that Richard Sherrod did not own the parcel of land mentioned (per handout) even though he had been maintaining and overseeing it for 31 years so without permission granted to him to acquire the said piece of property from the Village he will not be able to sale his property due to the septic system that he applied for and received in 2006 has leach lines that extend onto said portion of property in dispute. Therefore, they were asking the Board to allow Mr. Sherrod to acquire the said piece of property in order to bring the property at 116 Brentwood up to the State code.

Casey Matthews also stated that the same property sale would also require a shared well agreement signed by all parties involved. She stated that the title company stated that they could have an attorney draft a document to be agreed upon.

The Board discussed price of similar parcel of land, granting it to the Sherrod's?, adverse possession possibility, leach line proximity in reference to the Palisades Fire Department (so both are compliant), and distance from the Fire department's tank to the Sherrod's drain field.

Alderwoman, Sherry Simms-Fleming made a motion to table the discussion until the Board could meet with Bill Gates from the Amarillo Environmental Health Department to get information on compliance and how to handle in the best interest of both parties. Alderman, Ron Driver seconded the motion. No one opposed.

(2)

The Board discussed possible action to grant utility easement from the Community water well (across 114 Brentwood Rd. (P.V.F.D.) to serve as the well for 116 Brentwood Rd. They discussed need for attorney to draft a document for parties involved to sign regarding who would do maintenance and be responsible for bills. Alderman, Dale Conner asked if there was a standard procedure to follow for this. Alderman, Dave LaRue made a motion to table the discussion until they could get more

information on. Alderman, Dale Conner seconded the motion. No one opposed.

(3) The Board discussed incorporating the Village of Palisades Volunteer Fire Department into the framework of the local government. They would be covered under the umbrella coverage of the Village. Alderman, Dave LaRue made a motion to incorporate the P.V.F.D. into the framework of the local government of Palisades. Alderman, Ron Welshans seconded the motion. No one opposed.

(4) Mayor, Brad Kiewiet stated that they would be finalizing the Hazard Mitigation Plan with PRPC and submitting it to the Texas Division of Emergency Management for review. The Adoption was approved by the Board in February ~~2019~~ ²⁰²⁰. No action needed. *will/b*

There was no old business to discuss.

Citizen's requests and comments included a comment by resident, Randy Hooker. He wanted to give thanks to the Village for fixing the roads recently-he said they were much easier to drive on.

Mayor, Brad Kiewiet gave his report. He stated that Ron Driver, him, and David Mullins had met with GDI about surveying/engineering on the creek low water crossing. They discussed possible 75/25 grant from FEMA we could apply for and GDI would manage the bids, but we would be able to choose the criteria. He thanked Alderwoman, Sherry Simms-Fleming and Alderman, Dave LaRue thanks for getting the information on. *Welshans*

Comments from the Board included a comment by Alderman, Dale Conner. He gave thanks to resident, Mike Haywood for his recent repair of the safety light at the gate and to Brian Anniss for grading the road for fire breaks.

Fire Chief, Dennis Massey came late to the meeting and Mayor, Brad

Kiewiet asked him if he would like to give his report. Fire Chief Massey gave his report based on handout P.V.F.D. Month of November/2019 Report. He stated that the Fire department had \$4,843.37 in it's checking account at the end of November and \$5,176.50 in it's savings account.

He said that they had six calls in November- four medical in the Village and a fire call on Juett Attebury Rd. in Randall County. Fire Chief Massey stated that the radios are in and at Randall County to be programmed. He said the items they are working on getting now are electric door openers and a concrete pad for possible additional bay.

Fire Chief Massey stated that they have two new volunteers- Crystal Salazar and Brad McGuire.

Mr. Massey stated that everything is dry so residents need to keep lawns mowed and weeds down along with brush and trees trimmed due to high winds can carry fire if they are overgrown. He said they are taking Fire wise forms so not to forget to turn them in.

Alderwoman, Sherry Fleming made a motion to adjourn the meeting. Alderman, Ron Driver seconded the motion. No one opposed.

Mayor, Brad Kiewiet told everyone to have a Merry Christmas and a safe New Year.

Alderman, Ron Driver made a motion to adjourn and Alderman Ron Welshans seconded. No one opposed. The meeting was adjourned at 7:47 p.m.

Respectfully submitted by Secretary, Jo Anne Short



Mayor, Brad Kiewiet

