

# Village of Palisades

Agenda-Regular Meeting July 11, 2023

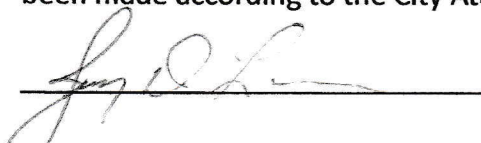
6:30 PM Community Center

All Residents Welcome

## CALL TO ORDER:

1. QUORUM CHECK
2. PLEDGE OF ALLEGIANCE & INVOCATION
3. READING AND TAKE ACTION ON JUNE 13, 2023 MINUTES
4. ACKNOWLEDGEMENT OF NEW RESIDENTS
5. TREASURER REPORT: (CAROLYN LARUE)
6. P.V.F.D. (DENNIS MASSEY)
7. BUILDING COMMITTEE REPORT: (KELLY WEATHERFORD)
8. PERMIT CLERK REPORT: (KELLY WEATHERFORD)
9. ORDINANCE REPORT: (CAROLYN LARUE)
10. NEW BUSINESS:
  - a. DISCUSS AND TAKE ACTION ON THE EMERGENCY MUTUAL AID AGREEMENT
  - b. DISCUSS AND TAKE ACTION ON CULVERT AND DRAINAGE PROJECT ON THE 300 BLOCK OF CANYON CREEK DR.
11. OLD BUSINESS:
  - a. DISCUSS AND TAKE ACTION ON THE SECOND READING OF THE FINANCIAL POLICY
  - b. DISCUSS AND TAKE ACTION ON BIDS FOR THE INSULATION IN THE COMMUNITY CENTER.
  - c. DISCUSS AND TAKE ACTION ON THE ROAD BIDS
12. Public Comments: There will be a public comment sheet at the door for anyone wishing to address the board. When your name is called, please stand and address the board.
13. MAYOR'S COMMENT:
14. AJORNMENT:

I certify that the above Village meeting's agenda was posted on the Village of Palisades Communication Board on or before 6:30 pm on Saturday July 8, 2023. Revisions have been made according to the City Attorney.

  
\_\_\_\_\_  
Jerry Lane

Mayor, Village of Palisades



Village of Palisades Regular Meeting July 11, 2023 Community Center

**Call to order:** Mayor Jerry Lane called the meeting to order at 6:30 p.m.

**Quorum Check:** Alderwomen Amelia Salazar, Sherry Simms-Fleming; Aldermen Garry Swindell and Dave LaRue.

**Pledge of Allegiance:** All in attendance recited the Pledge of Allegiance and the Lord's Prayer.

**Reading of Minutes:** After discussion of an item in the minutes that needed to be changed, Dave LaRue made a motion to accept the minutes with the change. Amelia Salazar seconded. Motion passed.

**Acknowledgement of New Residents:** None

**Treasurer's Report:** (Carolyn LaRue) After the report was read, Sherry Simms-Fleming made a motion to accept, Garry Swindell seconded. Motion passed.

**P.V.F.D. Report**(Dennis Massey) Alfonso Salazar reported a checking balance of \$16,569.19 and a Money Market account balance of \$5,524.59. He also reported that we need new security cameras because the hard drive of the present system is broken, and because of the recent vandalism at the mailboxes. No action taken, but will put it on the August Agenda.

**Permit Clerk's Report** (Kelly Weatherford) One permit was granted for \$25.00 to Dave LaRue. The Building Committee and Flood Plain Administrator approved a 60 x 50 new construction at 210 Canyon Creek Dr. **Flood Plain Report:** (Dave LaRue) None  
**Ordinance Report:** (Carolyn LaRue) None **New Business:** Dave LaRue made a motion to ratify the Mutual Aid Agreement that was signed by Mayor Jerry Lane between the Village of Palisades and the City of Amarillo during an Emergency Public Health Crisis in June 2023. Garry Swindell seconded. Motion to ratify passed.

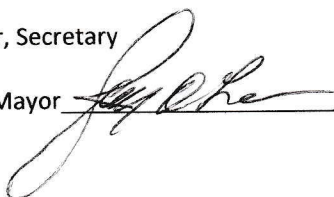
**Old Business:** Second reading of the Financial Policy... Dave LaRue made a motion to accept, Garry Swindell seconded. Motion passed. Third and final reading will be July 13, 2023 at 6:30 p.m. Three bids for insulation for the Community Center were discussed. They were from Harmon Insulation, Flatland Roofing and Insulation, and Foam Slingers of Texas. After discussion a motion was made by Dave LaRue and seconded by Amelia Salazar to award the bid to Harmon Insulation. Motion passed. Work to begin in a week. Work has begun on a culvert on the north side that created a flooding issue last month at the Lehn's house. Commercial equipment will be needed to complete the job. A motion was made by Amelia Salazar and seconded by Sherry Simms-Fleming to hire Scott Erickson for \$1500.00. Motion passed. The money would come from a discretionary fund. Amelia Salazar made a motion and Sherry Simms-Fleming voted to accept a bid from Lone Star Asphalt Services for \$7,911.00 to fix potholes on Casino Dr. and Canyon Creek Dr., pending the third reading and approval of the Financial Policy on July 13, 2023. Motion passed.

**Public Comments:** Brenda Kiewiet asked if notices could be taped to mailboxes. The answer was "no" because the mailboxes belong to the USPS, not the Village of Palisades. **Mayor's Report:** Mayor thanked everyone who has helped on the roads, mowed the park, trimmed trees or helped maintain the flower beds at the entrance. We are still having an issue with Dollar General trucks coming into the Village and with vandalism of our mailboxes, as well as stealing the sign that said "NO FIREWORKS". He entertained discussion about reinstating an electric gate at the Village entrance. Amelia Salazar offered to post a place to vote "yes" or "no" on the Village News and Views Facebook page.

**Adjournment:** Dave LaRue made a motion, Sherry Simms-Fleming seconded to adjourn. Meeting adjourned at 7:46 p.m.

Vicki Hooker, Secretary

Jerry Lane, Mayor



**VILLAGE OF PALISADES  
FINANCIAL REPORT  
June 30, 2023**

	Balance	Deposits	Debits Withdrawals
<b>Checking Account</b>			
Beginning Balance 6-1-2023	<b>\$51,188.72</b>		
<b>Income:</b>			
Randall County Tax Collections		\$241.49	
Cash - Balance from gift card transaction in May		\$0.05	
Road Contribution - Mike & Rhonda Haywood		\$40.00	
Randall County Child Safety Seat Rebate		\$31.30	
Refund from Lowe's for tax charged on Asphalt		\$41.60	
Permit - Dave LaRue 585 Canyon Creek Drive		\$25.00	
<b>Total Income</b>		<b>\$379.44</b>	
<b>Expenses:</b>			
Xcel - Safety Lite - Gate			\$28.28
Xcel - Community Center			\$73.00
Lowe's - 30 bags Asphalt			\$545.90
Sam's Club - Community Center Supplies			\$88.14
Ck # 2308 Randall County Election Expenses			\$2,325.25
Ck # 2309 Pat McNabb - Deliver 10 loads Crushed Concrete			\$1,250.00
<b>Total Expenses</b>			<b>\$4,310.57</b>
<b>Pending Expense/Payments/Outstanding Checks:</b>			
Ck # 2307 Brenda Kiewiet - Refund deposit for community center			\$50.00
Ck # 2310 Pat McNabb - Deliver 2 loads crushed concrete			\$250.00
<b>Net Income for the month of June</b>		<b>\$4,231.12</b>	
<b>Ending Balance 6-30-2023</b>	<b>\$47,257.59</b>		
<b>Money Market Account</b>			
Beginning Balance 6-1-2023	<b>\$17,762.75</b>		
Interest		\$18.25	
<b>Ending Balance 6-30-2023</b>	<b>\$17,781.00</b>		
<b>COVID Grant Money Market Account</b>			
Beginning Balance 6-1-2023	<b>\$10,228.08</b>		
Interest		\$10.51	
<b>Ending Balance 6-30-2023</b>	<b>\$10,238.59</b>		

## EMERGENCY MUTUAL AID AGREEMENT

**WHEREAS**, pursuant to Chapter 418 of the Texas Government Code a requesting local governmental entity may seek mutual aid assistance from a responding local governmental entity under the Texas Statewide Mutual Aid System during the pendency of a proclaimed disaster; and,

**WHEREAS**, the Governor of the State of Texas declared a disaster pursuant to Section 418.104 for the of the Texas Government Code related to severe storms and flooding events that began on May 27, 2023, and that included heavy rainfall, flash flooding, and hazardous wind gusts, causing widespread and severe property damage, injury, or loss of life in Bailey, Briscoe, Castro, Deaf Smith, Garza, Hale, Lamb, Lynn, Parmer, Potter, Randall, and Roberts counties; and,

**WHEREAS**, the Judge of Randall County, Texas declared a disaster pursuant to Section 418.108 of the Texas Government Code related to severe weather and prolonged rainfall that has caused extensive flooding in the county placing property and persons in immediate danger; and

**WHEREAS**, the Village of the Palisades ("PALISADES") and the City of Amarillo ("AMARILLO") are political subdivisions of the State of Texas located in Randall County; and,

**WHEREAS**, as a result of the extensive and continuing rainfall and widespread flooding large areas of standing and/or stagnate water have provided a breeding ground for mosquitos that have hindered the emergency response of local entities; and,

**WHEREAS**, mosquitos are vectors for disease and are a nuisance per the Texas Health and Safety Code; and,

**WHEREAS**, mosquito populations in the PALISADES area have tested positive for West Nile virus and encephalitis; and,

**WHEREAS**, abating mosquitos during the pendency of the disaster cannot be adequately managed with PALISADES resources (staff and materials).

**THEREFORE**, in accordance with provisions of TEX. GOV. CODE sec. 418.109(d), TEX. GOV. CODE sec. 418.115(b), and TEX. GOV. CODE 418.1181 the PALISADES hereby requests assistance with abating mosquitos from AMARILLO and accepts same subject to the terms, conditions, and exceptions stated herein.

Section 1. Parties agree that: (1) each waives all claims, demands, and damages against the other for personal injury, death, property damage or destruction, occurring in the course of performing this agreement; and, (2) this agreement does not waive any sovereign, official, or qualified immunity, protections of the Texas Tort Claims Act, or other defenses, that either party may have or assert regarding acts or omissions in the course of performing this agreement.

Section 2. PALISADES warrants and agrees that: (1) AMARILLO personnel and equipment shall be and remain under the control and command of an AMARILLO supervisor who will coordinate deployment and use with PALISADES; (2) AMARILLO has the right to withdraw personnel, equipment, and materials if same is needed in Amarillo or for any other reason; (3) except for certain heavy equipment, most AMARILLO equipment is not suited to rough terrain, so its primary operations shall be on and along improved areas; and (4) it will pay to AMARILLO the costs of providing requested services hereunder,

upon a request for reimbursement; and, (5) the undersigned is duly and lawfully authorized to make this request on behalf of requesting local governmental entity and to bind said entity to the terms hereof.

REQUESTED on JUNE 28, 2023, at 6:00 o'clock P.m.

By: [Signature] MAYOR VILLAGE OF PALMADAES  
Signature of authorized requesting official Official's Title or Position

\*\*\*\*\*  
 APPROVED  DENIED  [With Exceptions/Limitations: \_\_\_\_\_]  
\*\*\*\*\*

CITY OF AMARILLO, TEXAS

By: [Signature] 6/29/2023 9:00 AM  
Mayor or Mayor Pro Tem Date Time

# DRAFT

**Village of Palisades  
Municipal Code  
Chapter 1  
General Provisions**

*Article 1.09 Financial Policy*

**Sec. 1.09.001 Fiscal Year**

Fiscal year for the Village of Palisades begins October 1st of each year and ends on September 30<sup>th</sup> of each year.

**Sec. 1.09.002 Annual Budget**

Approximately 3-5 months prior to the beginning of each fiscal year, the Village Board of Aldermen will review the budget to determine allocated amounts for each line item in the budget. These amounts will be based on the current tax rate provided by Randall County. The budget will be approved at the September board meeting each year and then the proposed tax rate will be approved following the budget.

**Sec. 1.09.003 Increases in budgeted line items**

Once specified amounts for each line item in the budget are approved, any increase or reallocation must be approved by the Village Board of Aldermen.

**Sec. 1.09.004 Movement of funds between accounts**

Any funds moved from one account to another will need approval by the Village Board of Aldermen.

**Sec. 1.09.005 Requests for Emergency needs**

Requests for emergency needs must be approved following an Emergency Board meeting by the Village Board of Aldermen. During a declared disaster, the mayor may expend and/or commit public funds of the village when deemed prudent and necessary for the protection of health, life or property. (See Article 1.06 Emergency Management – Section 1.06.007 – Commitment of funds.)

**Sec. 1.09.006 General funds for use by the Mayor**

The mayor shall have the authority to spend up to \$500.00 without board approval.

**ESTIMATE & CONTRACT**

Flatland Roofing & Insulation  
706 Elm Street,  
P.O. Box 102  
Hartley, TX 79044  
(806) 268-0852



**Amelia Salazar**  
**Job #1320 - Amelia Salazar - Insulation**  
**TX**

<b>Estimate #</b>	1310
<b>Date</b>	7/8/2023

<b>Item</b>	<b>Description</b>
3" close cell	2 lb. spray polyurethane foam insulation
Labor & Overhead	fuel, ppe, labor, overhead...

- Estimate is valid for 30 days from estimate date
- Please review fine print attached below
- Signature of this estimate and contract is legal binding per Terms & Conditions

<b>Sub Total</b>	\$11,115.00
<b>Total</b>	\$11,505.63

**SPECIAL INSTRUCTIONS**



## Foam Slings of Texas

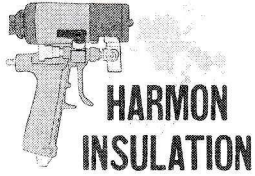
3600 Line Ave  
 Amarillo, TX 79106  
 Janice @ (806)231-9754  
 Matt @ (928)221-1119  
 Email: Janice@FoamSlingsofTexas.com

TO PALISADES COMMUNITY CENTER  
 ATTN: AMERLIA SALAZAR  
 806-332-5511  
[AME.SALAZAR@HOTMAIL.COM](mailto:AME.SALAZAR@HOTMAIL.COM)  
 110 Brentwood  
 Amarillo, TX 79118

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Janice	Roof Deck/ all closed cell	Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
2,300 sq/ft	Clean up & minor repair	\$1.00	\$2,300
2,300 sq/ft	3" closed cell spray foam on roof deck & gables	\$3.40	\$7,820
sq/ft		\$	\$
sq/ft		\$	\$
<b>TOTAL</b>			<b>\$10,120</b>






# Harmon Insulation sent you an estimate

Estimate expires on July 26, 2023

We look forward to working with you.

Show full details 

## Community Center

Closed Cell Spray Foam 1"	\$3,238.00
Closed Cell Spray Foam (\$2,670.60 ea.) × 2 3" <i>Additional Inch(s) each</i>	\$5,341.20
Generator Per Hour (\$4.73 ea.) × 18	\$85.14
Trip Charge	\$178.40
Subtotal	\$8,842.74
Sales Tax	\$729.53
<b>Total</b>	<b>\$9,572.27</b>

## Road Bids for Village of Palisades

1. Amarillo Asphalt and Construction  
Left detailed message – No call back
  
2. Fuller and Sons  
Weldon – No bid
  
3. Advanced Pavement Maintenance  
Nathan – No bid
  
4. Bryers Paving  
Bill – No bid
  
5. Elite Asphalt Inc.  
Referred us to Lone Star
  
6. Top of Texas Asphalt Inc.  
Left detailed message – No call back
  
7. Lone Star Construction  
Jeff \$7,911.00 (Canyon Creek & Exmoor \$12,900)

<b>Road work 10-1-2022 to 6-30-2023</b>		<b>Road Budget for Fiscal Year</b>	<b>\$10,620.84</b>
27-Oct-22	Pat McNabb – Deliver crushed concrete for Canyon Creek/Downtown Lane	\$125.00	
10-Dec-22	West Texas Materials – Crushed concrete for above job	\$93.50	
21-Jun-22	Pat McNabb - Deliver Crushed Concrete	\$1,250.00	
	1 load Prestwick		
	2 loads Cliffside		
	2 loads Chevy Chase		
	2 loads St. Andrews		
	2.5 loads Josephine		
	1/2 load Exmoor		
26-Jun-22	Pat McNabb - Deliver Crushed Concrete	\$250.00	
	1 load Shannon		
	1 load Casino/Nassau		
23-Jun-23	Lowe's - 30 bags asphalt	\$545.00	
7/11/2023	Fuller Construction 12 loads crushed concrete	\$2,442.00	
Total spent YTD		4,705.50	
<b>Balance as of 7-11-2023</b>			<b>\$6,245.34</b>
Available sources for funding	Road donation to date	\$330.00	
	Police	\$3,000.00	
Total		\$3,330.00	
<b>Total available if above funding is used</b>			<b>\$9,575.34</b>