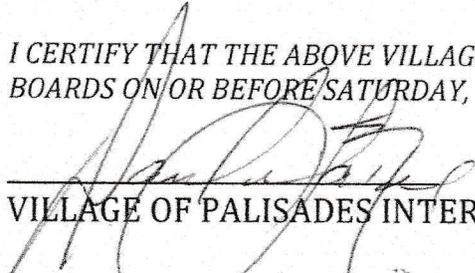


VILLAGE OF PALISADES
BOARD OF ALDERMEN AGENDA
REGULAR MEETING
TUESDAY, MAY 11, 2021 at 6:30 P.M.
COMMUNITY CENTER
(THE PUBLIC IS ALWAYS WELCOME)

1. CALL TO ORDER:
2. QUORUM CHECK:
3. CANVASS OF VOTES (approval of board)
4. OATH of OFFICE: (Administered to the incoming Mayor and Alderpersons)
5. MAYOR & ALDERPERSONS WILL ASSUME THEIR POSITIONS
6. READING & APPROVAL OF MINUTES:
7. ACKNOWLEDGE ANY NEW RESIDENT(S) ATTENDING:
8. TREASURER'S REPORT: (CAROLYN LARUE)
9. P.V.F.D. REPORT: (CHIEF DENNIS MASSEY)
10. PERMIT CLERK'S REPORT (KELLY WEATHERFORD)
11. FLOODPLAIN ADMINISTRATOR REPORT: (DAVID LARUE)
12. **New Business: (discussion and possible action)**
 - Approval of contract for Randall County to assess and collect Village of Palisades taxes
 - Community Center Projects date
 - Starla Medlin – Request for clarity in Financial Reports
13. **Old Business: (discussion and possible action)**
 - Proposed Ordinance Changes:
Third Reading:
5. Page 48 – Removing the subject term “unsightly” from Sec 3.04.001 Declaration of nuisance (Ordinance 2021-1) (A) & (B)
14. VILLAGE OF PALISADES RESIDENTS' REQUESTS & COMMENTS:
15. MAYOR'S REPORT:
16. COMMENTS FROM BOARD:
17. ADJOURNMENT:

I CERTIFY THAT THE ABOVE VILLAGE MEETING'S AGENDA WAS POSTED AT THE VILLAGE BOARDS ON OR BEFORE SATURDAY, MAY 8TH, 2021 AT 6:30 P.M.



VILLAGE OF PALISADES INTERIM MAYOR

THE VILLAGE BOARD RESERVES THE RIGHT TO RECESS INTO EXECUTIVE SESSION DURING THE REGULAR MEETING WHENEVER NECESSARY.



VILLAGE OF PALISADES
REGULAR MONTHLY MEETING

Tuesday, May 11, 2021

6:30 p.m.

Palisades Community Center

Mayor Jerry Lane brought the meeting to order at 6:30 p.m.

The Aldermen present at the meeting were: Sherry Simms-Fleming, Amelia Salazar, Dave LaRue, Dennis Paquette and Garry Swindell.

Secretary Jo Anne Short read the canvassing results to the residents and confirmed the election results for the Village of Palisades Election 2021. Mr. Jerry Lane was elected as the Mayor of Palisades. Aldermen elected included Sherry Simms-Fleming, Amelia Salazar, Dave LaRue, Dennis Paquette and Garry Swindell. The oath of office was administered to the incoming Mayor and all Aldermen and they assumed their positions.

The prior meeting's minutes from April 2021 (recorded by Sherry Simms-Fleming) were read by the Board and Alderman Dennis Paquette made a motion to approve them as read. Alderman Sherry Simms-Fleming seconded the motion. No one opposed.

Mayor Jerry Lane acknowledged new residents attending- Jessica and Chris and Nita and Doug to the meeting.

Treasurer Carolyn LaRue gave her report. Mrs. LaRue said that at the end of April the Village had \$23,032.16 in their checking account and \$22,055.48 in their savings account. She stated that ordinary income for the Village for the month of April 2021 included \$4,264.75 in utility allocations, \$989.67 in property tax collections, \$20.00 a road contribution, and Community Center income of \$45.00 plus a \$350.00

anonymous donation for a total of \$5,669.42.

Treasurer LaRue stated that ordinary expenses for the month of April 2021 included \$15.34 for safety lighting at the gate, \$33.70 for Spring clean-up and trash expense, \$825.74 in Community expenses (trash cans, flooring, deposit return and handicap signs in the front of the CC) for a total of \$4,794.64.

Alderman Dave LaRue made a motion to approve the Treasurer's report as given. Alderman Dennis Paquette seconded the motion. No one opposed.

Fire Chief Dennis Massey gave the Palisades Volunteer Fire Department based on handout "From-April, 2021 Report". He stated that they had \$11,898.97 in their checking account and \$5,677.95 in their saving's account at the end of April 2021. The Fire Chief stated that their AT&T bill for April was \$87.75 which was higher than normal? He suggested that the Village get their own phone line at the Community Center in order to avoid missed calls due to recent situation.

Fire Chief Massey stated that they have handouts on "Vial of Life" on the table for residents to fill out with their medical information and place on their refrigerator in case of emergency. Medical personnel can then see what medicines and medical conditions you have in case you are incapacitated when they arrive on an emergency call at your home.

Mr. Massey stated that they had no calls fire or medical in April and are still working on getting bids for electric door openers and concrete pad for the proposed bay. He also stated that they also need a trailer with a tank that will hold at least 1200 gallons of water, so they do not have to pull water from the creek.

Chief Massey reported they had six volunteers but had to release two and Chris Warren moved out of the Village and works full time as a firefighter in Amarillo so we lost him. He stated that they will continue training with other local firefighters.

There was discussion on possible change in ISO rating due to insurance and discussion on funds for the proposed addition.

Dave LaRue gave the Floodplain Administrator's report. He stated that with new information from Randall County they discovered that Stormy Lehn is able to build but John Wick is not.

There was discussion on new floodplain map (changes/Zone X) and recently allowing a portable building placed on some property thought to be in the floodplain.

New Business-

(1) Approval of annual contract with Randall County to assess and collect Village of Palisades taxes. Mayor Jerry Lane and Alderman Dennis Paquette shared reading the contract aloud to residents. Alderman Dennis Paquette made a motion to approve the contract with Randall County and Alderman Sherry Fleming seconded the motion. No one opposed.

(2) Discussion on possible work project for the Village at the Community Center to complete some remodeling started with a possible work crew of residents to help. Discussion on temporary date of June 6-12. There was no action taken.

June 12th
had
(3) Resident Starla Medlin requested to be on the agenda to request clarity in the Village's financial reports. There was discussion on ordinary expense listing (line-item journal), government entity vs. business financial reports and placing the financial records on the Village website for residents viewing.

Alderman Dave LaRue made a motion to place the Village financial reports on the Village website for viewing. Alderman Dennis Paquette seconded the motion. No one opposed.

Old Business-

(1) Mayor Jerry Lane announced the third reading of proposed Ordinance change to Ordinance 2021-1 (A) & (B). Page 48 Section 3.04.001 Declaration of nuisance-the word "unsightly" to be removed upon third reading from the Village's Code of Ordinances.

Village of Palisades requests and comments included a comment by

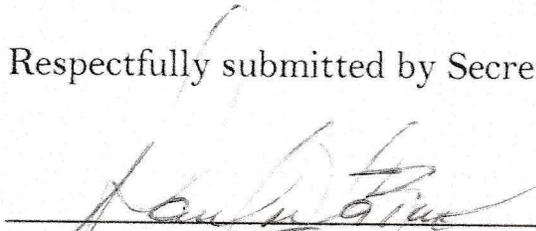
resident Mary Jones requesting Village residents and to stop the name calling online and elsewhere in the Village.

Incoming Mayor Jerry Lane thanked the Village for voting and stated that this Board will be open and transparent and if anyone had any concerns to bring them to him or call him. He expressed concern for the online representation of the Village and asked residents to please get in touch with him before posting online about problems within the Village.

There were no comments by the Board.

Alderman Dave LaRue made a motion to adjourn the meeting. Alderman Sherry Simms-Fleming seconded the motion. No one opposed. The meeting was adjourned at 7:36 p.m.

Respectfully submitted by Secretary Jo Anne Short



Mayor Jerry Lane

absent Dave LaRue

Village of Palisades
Receipts and Disbursements YTD Comparison
 May 2021

	May 21	May 20	Oct '20 - May 21
Ordinary Income/Expense			
Income			
43300 · Utility Allocation			
43305 · Atmos Energy tax allocation	0.00	0.00	2,335.21
43310 · Xcel Energy tax allocation	0.00	0.00	8,115.19
Total 43300 · Utility Allocation	0.00	0.00	10,450.40
43400 · Property Tax Collections			
43410 · Randall County	203.42	623.41	15,586.59
Total 43400 · Property Tax Collections	203.42	623.41	15,586.59
43500 · Permit Income	215.00	170.00	1,100.00
43700 · Other Income			
43712 · TML Claim Payment	0.00	0.00	358.16
43725 · Fire Dpt Share Insurance	0.00	0.00	1,003.00
43730 · PRAD refund	0.00	0.00	7.24
43780 · Fire Dpt 50% Fire Wise Clean up	0.00	0.00	604.75
43781 · COVID	0.00	0.00	1,015.88
43786 · Village Property Sales	0.00	0.00	2,044.00
Total 43700 · Other Income	0.00	0.00	5,033.03
43800 · Contributions			
43810 · Contribution Road Repairs Only	20.00	20.00	160.00
Total 43800 · Contributions	20.00	20.00	160.00
46000 · Community Center Income	100.00	0.00	795.00
Total Income	538.42	813.41	33,125.02
Expense			
60900 · Village Expenses			
60920 · Village Registration Fees	0.00	25.00	0.00
Total 60900 · Village Expenses	0.00	25.00	0.00
61300 · Ordinance Enforcement Expenses			
61310 · Ordinance/Permit Clerk	0.00	0.00	50.00
61330 · Ordinance Permit Mail Expense			
61332 · Ordinance Permit Postage	0.00	0.00	7.80
Total 61330 · Ordinance Permit Mail Expense	0.00	0.00	7.80
Total 61300 · Ordinance Enforcement Expenses	0.00	0.00	57.80
61800 · PRPC - Communications Systems			
61810 · PANCON maintenance	0.00	0.00	402.00
Total 61800 · PRPC - Communications Systems	0.00	0.00	402.00
61900 · Road and Traffic Department			
61910 · Safety Lighting			
61911 · Safety Lights Gate	14.45	14.39	117.82
Total 61910 · Safety Lighting	14.45	14.39	117.82

Village of Palisades
Receipts and Disbursements YTD Comparison
 May 2021

	May 21	May 20	Oct '20 - May 21
61950 · Palisades Village Entrance			
61951 · Materials Entrance	280.94	0.00	347.18
Total 61950 · Palisades Village Entrance	280.94	0.00	347.18
Total 61900 · Road and Traffic Department	295.39	14.39	465.00
62050 · Tax Collection Expense			
62051 · Randall County Tax Collector	0.00	0.00	447.00
62052 · PRAD services	0.00	0.00	163.30
65055 · Legal Notice Advertising Expen.	0.00	0.00	1,367.00
Total 62050 · Tax Collection Expense	0.00	0.00	1,977.30
62070 · Government Agency Fees			
62071 · Panhandle Regional Planning Com	0.00	0.00	200.00
62073 · TML Membership Dues	0.00	0.00	591.00
62076 · PRPC Contract Services	0.00	0.00	2,895.75
62077 · PRPC Annual Membership Dues	0.00	0.00	85.00
Total 62070 · Government Agency Fees	0.00	0.00	3,771.75
62800 · Village Facilities			
62844 · Clean Up & Trash Expense			
62845 · Clean Up & Trash Removal	0.00	0.00	1,309.74
62844 · Clean Up & Trash Expense - Other	0.00	0.00	33.70
Total 62844 · Clean Up & Trash Expense	0.00	0.00	1,343.44
Total 62800 · Village Facilities	0.00	0.00	1,343.44
65000 · Operating Expenses			
65040 · Supplies			
65041 · Office Supplies	124.86	0.00	395.48
65040 · Supplies - Other	0.00	60.81	0.00
Total 65040 · Supplies	124.86	60.81	395.48
65060 · Internet	0.00	0.00	1,136.24
Total 65000 · Operating Expenses	124.86	60.81	1,531.72
65100 · Insurance			
65110 · Insurance - Liability, TML	0.00	0.00	4,233.36
Total 65100 · Insurance	0.00	0.00	4,233.36
69000 · Community Center			
69001 · Xcel - Community Center	44.10	36.84	357.76
69002 · Atmos Energy	63.56	61.08	653.27
69003 · Community Center Rental Refund	100.00	0.00	250.00
69000 · Community Center - Other	0.00	0.00	1,429.23
Total 69000 · Community Center	207.66	97.92	2,690.26
71000 · COVID Supplies	0.00	0.00	1,057.79
Total Expense	627.91	198.12	17,530.42
Net Ordinary Income	-89.49	615.29	15,594.60
Net Income	-89.49	615.29	15,594.60

CONTRACT FOR RANDALL COUNTY TO ASSESS AND
COLLECT VILLAGE OF PALISADES TAXES

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF RANDALL §

That on this the date set forth below herein, THE COUNTY OF RANDALL, TEXAS acting by and through its Commissioners Court, with the full knowledge, approval, and on behalf of its duly and legally elected Tax Assessor-Collector after ratification hereof in regularly scheduled open meeting, (hereinafter called "The County") and Village of Palisades, Texas, acting by and through its duly elected Board of Alderman in open session (hereinafter called "The Village") do hereby enter into the following contract each with the other.

PURPOSES: For the term of this contract, the parties intend to and do hereby consolidate all of the duties, actions, and steps of assessing and collecting property taxes for The Village under Chapters 26, 31, 32, and 33 of the Texas Property Tax Code.

STATUTORY AUTHORITY: The Statutory Authority for the making of this contract by and between the above named and undersigned parties is found in Section 6.24 of the Texas Property Tax Code, and Chapter 791, Government Code.

EFFECTIVE TERM: This contract shall commence the date the last signature is affixed and end when both parties mutually agree; provided however that The Village shall have the right to terminate this agreement by giving ninety (90) days written notice of their desire and intention to terminate this agreement, and The County may terminate only on July 1, if prior notice of one year is given.

SERVICES TO BE PERFORMED BY THE COUNTY: The County agrees and contracts to collect current ad valorem taxes for The Village on property in Randall County that The Village is entitled by law to collect, based on and assessed against real and personal property by virtue of the Constitution and Statues of Texas. The County shall also collect delinquent taxes on property located in Randall County for The Village.

The Village may appoint an employee to calculate and publish its effective tax rate or they may appoint the Randall County Tax Assessor-Collector to calculated and publish the effective tax rate. The Village will pay for any publication costs, as required by state law, at the rate currently charged by the publication. The Village will provide information requested by The County regarding the calculation and publication of its effective tax rate.

Further, The County shall maintain all the property and appropriate files regarding tax accounts and records pertaining to current and delinquent ad valorem property taxes regarding The Village residents and property owners and property in Randall County in the same manner and with the same diligence in its records and performances that The County now follows in its own policies regarding the collection of its own ad valorem

taxes. At all times during office hours The Village shall be entitled to inspect, or have audited, all its tax records being retained and serviced by The County.

Further, The County shall perform and cooperate with The Village in all of the other activities necessitated by this contract in order to promptly and efficiently perform and consummate the same, just as though The County were engaged in the assessing and collecting its own taxes.

The Village authorizes The County to choose a delinquent tax attorney to represent The Village in the collection of delinquent taxes and hereby consents in the selection of attorney by The County as required by Section 6.30(b), Texas Property Tax Code. The Village will be covered under The County's contract with the delinquent tax attorney and will receive the same fee schedule as The County under that contract.

Further, tax refunds shall be made from available collections by The County after notification of change by the Potter-Randall Appraisal District and The Village will be furnished the details on the monthly reports required by this contract.

If a taxpayer applies to the county tax collector for a refund of an overpayment or erroneous payment of taxes and the collector determines that the payment was erroneous or excessive, and the auditor for the unit agrees with the collector's determination, the collector shall refund the amount of the excessive or erroneous payment from available tax collections or from funds appropriated by the unit for making refunds. However, the collector may not make the refund unless the governing body of the taxing unit that employs the collector also determines that the payment was erroneous or excessive and approves the refund if the amount of the refund exceeds \$2, 500.

If a refund is not claimed within three (3) years after the date of payment, the taxpayer waives the right to the refund. The governing body of the taxing unit may extend the deadline provided by Section 31.11 (c-1) for a single period not to exceed two (2) years on a showing of good cause by the taxpayer. If refunds are not claimed during the allotted time frame, The County will refund the pro-rata share of the refund to The Village.

TAX RATE: The Village shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the taxing unit.

PAYMENT IN CONSIDERATION FROM THE VILLAGE TO THE COUNTY:

The Village agrees to pay The County a fee each year of this contract which will be determined annually on actual prior years cost as consideration for the performance by The County of this contract. It is agreed that this is a reasonable method to determine the annual fee for collecting and/or assessing the ad valorem taxes of The Village.

The County agrees to inform The Village of the annual fee for the next fiscal year no later than May 15 each year. The Village agrees to pay the annual collection fee on or before February 15 of each year.

ROLLBACK ELECTION: In the event an election by the voters of the taxing unit under Section 26.08 of the Texas Property Tax Code requires the tax rate of The Village be rolled back, The Village agrees to pay The County all costs involved in administering

such rollback. These costs will be in addition to any other consideration set out herein and will be paid by The Village to The County at such time as such costs are incurred.

LATE ADOPTION OF TAX RATE: In the event The Village has not adopted a tax rate and delivered notification of such rate to The County in the manner prescribed by law by Sections 26.05 and 31.01(h) of the Texas Property Tax Code, The Village agrees to pay The County, as additional compensation, the actual cost of preparing and mailing the tax statements of The Village. These additional costs shall include, but not be limited to, postage, computer programming, paper, outsourcing and employees' time.

SPLIT PAYMENT/DISCOUNT: The parties hereto agree that the split/discount payment options as provided in Section 31.03 and 31.05 of the Texas Property Tax Code of the State of Texas, will not be granted and that no split/discount payments of The Village taxes will be accepted.

PARTIAL PAYMENTS: The parties hereto agree that partial payments for both current and delinquent taxes as provided in Section 31.07 and Section 33.02 of the Texas Property Tax Code of the State of Texas, are authorized for taxes collected hereunder.

ADDITIONAL COSTS: In the event The Village requests programs or reports, in addition to those being presently furnished The Village and by The County, The Village agrees to pay The County its actual costs, including programming costs, for preparing and furnishing such programs and reports.

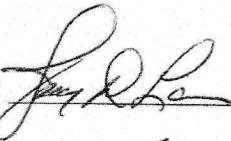
DELIVERY OF THE VILLAGE FUNDS: The taxes of a taxing unit that are collected by the county collector shall be deposited daily in the unit's depository, unless the governing body of that unit by official action provides that those deposits may be made less often than daily. The Village funds held by The County will be collateralized as required by Chapter 2256, Government Code. The Village agrees a deposit will be made to The Village account when accumulated collections exceed \$1,000 or at a minimum of once a month.

ACCEPTABLE METHODS OF PAYMENT BY TAXPAYERS: The County agrees to accept as payment from taxpayers United States currency or a check or money order and shall accept payment by credit card or electronic funds transfer. The County is not required to accept checks from taxpayers who have previously given insufficient funds checks or payments rejected by a financial institution to The County.

REPORTS: The County will furnish The Village with collection reports listed in Appendix A.

IN WITNESS WHEREOF, the parties hereto have executed this contract on this 11th day of May, 2021 in Randall County, Texas, same being signed by those parties and officers hereunto duly authorized by law to bind both of the parties hereto.

VILLAGE OF PALISADES, TEXAS

By: 

Brad Kiewiet *Jerry Lane*
Mayor of Village of Palisades

RANDALL COUNTY, TEXAS

By: _____

Christy Dyer
Randall County Judge

By: _____

Christina McMurray
County Tax Assessor-Collector

ATTEST:



JoAnne Short
Secretary
Village of Palisades

Susan Allen
Randall County Clerk